

COST Academy – Grant Awarding Coordinator workshop

21 January 2025



Welcome



Agenda

- Welcome
- COST presentation
- Practical experiences from COST Action Grant Awarding Coordinators
- Participant Q&A
- Breakout discussions
- Sharing of the results from breakout groups
- Closing of the event



ICEBREAKER

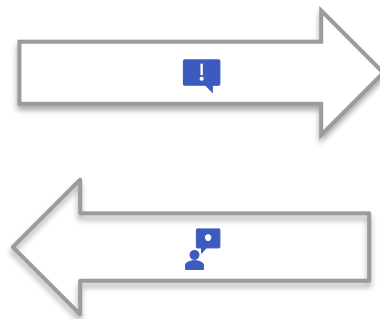
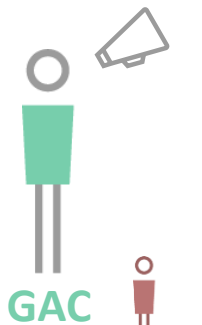


Grant Awarding Coordinator: Role and Processes





Your role as Grant Awarding Coordinator





Networking activities funded through grants



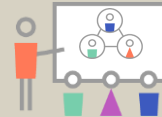
**Short Term
Scientific
Mission**



**Young
Researcher
and
Innovator
(YRI)
Conference
Grant**



**ITC
Conference
Grant**



**Dissemination
Conference
Grant**



**Virtual
Mobility**










**Virtual
Networking
Support**

conferences



Conference grants

	 Dissemination Conference Grant	 ITC Conference Grant
	Increase visibility of the Action, attract new participants and disseminate Action results	Support the grantee for presenting their work and establish new collaborations
	Action Participants (affiliated in COST member countries and NNCs)	Any researcher or innovator affiliated in ITCs and NNCs
	Oral presentation of the work of the Action	Oral presentation of own work of the researcher within the scope of the Action
	Anywhere in the world	
	Up to 2500 € for face-to-face conferences (500 for virtual conferences)	



New: Young Researcher and Innovator Conference Grant



Establish a strong network, increase their visibility in research community, increase visibility of the Action



Aged below 40 yrs



Oral or poster presentation of their own work in the scope of the Action



Anywhere in the world



Up to 2500 € for face-to-face conferences (500 for virtual conferences)






Mobility grants

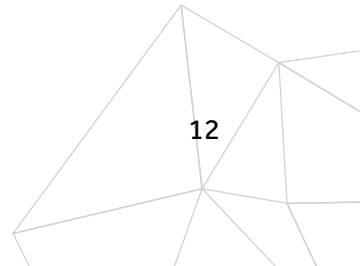
	 Short Term Scientific Mission	 Virtual Mobility
	<ul style="list-style-type: none">- Support the Action in achieving its objectives- Help establishing new or reinforcing collaborations	<ul style="list-style-type: none">- Help participants' career development
	Anyone (affiliated in COST member countries and NNCs)	
	A visit to a host organisation for specific work to be carried out for a determined period of time	A contribution for the overall effort (to the benefit of the Action and the grantee)
	Anywhere in the world host organisation must be in a different country than that of affiliation	Virtual setting
	Up to 4000 €	Up to 1500 €

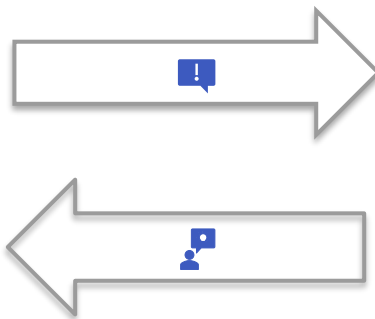
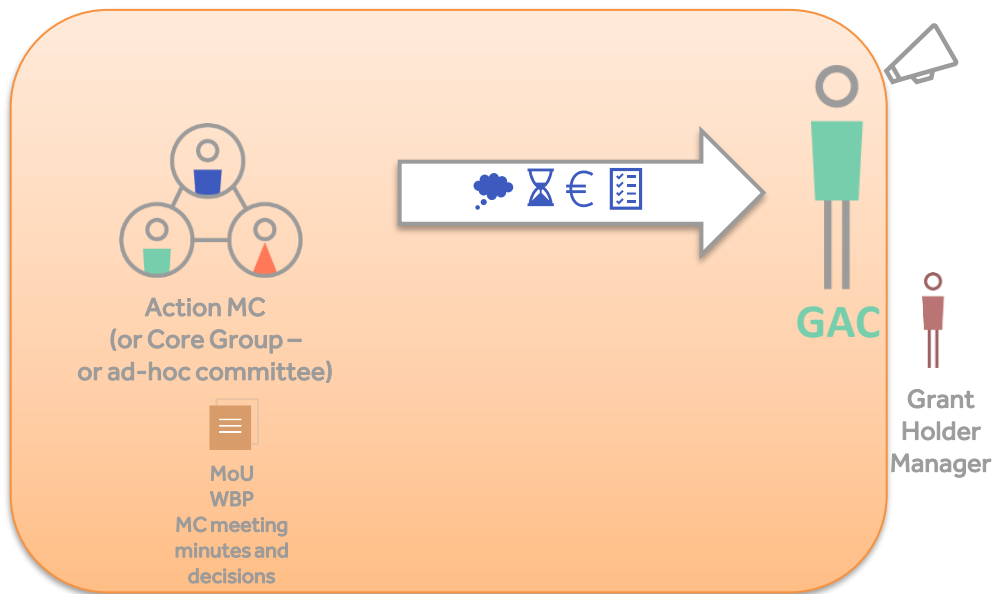


Virtual Networking Support grant



	Assessing and supporting the new forms of collaboration in virtual and hybrid settings as a complement to traditional ways of collaboration
	Anyone through an open call or suitable candidates (through MC decision)
	Maximum of 1 VNS grant for each Grant Period
	Up to 4 000 €











MC decisions on grants

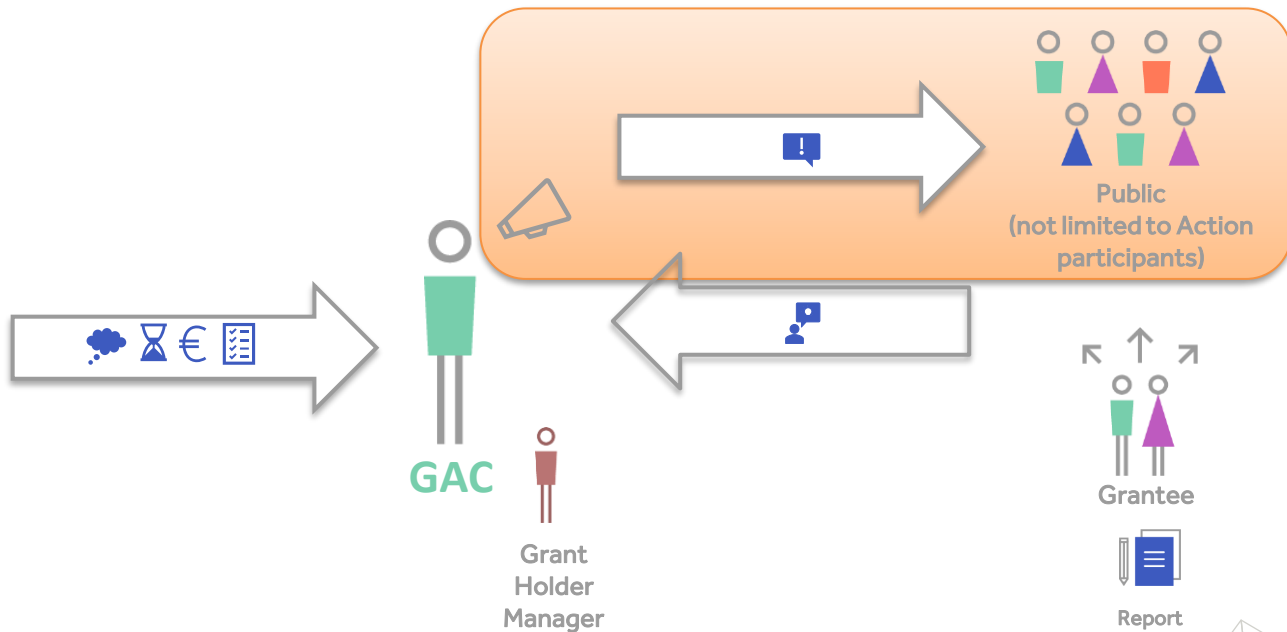


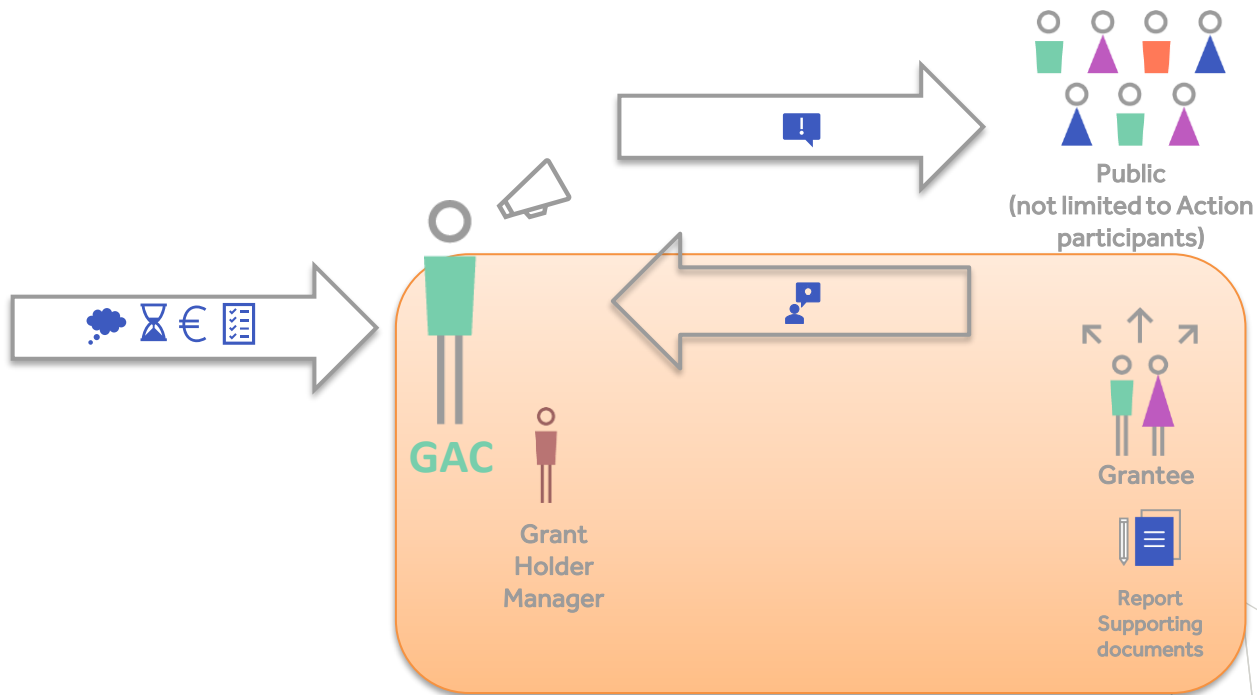
Action MC
(or Core Group
- or ad-hoc
committee)



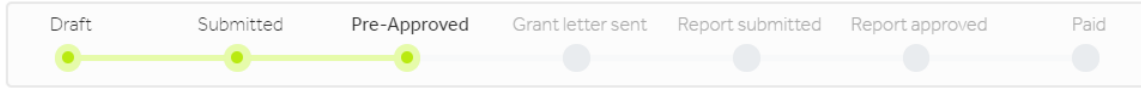
MoU
WBP
MC meeting
minutes and
decisions

 MoU, WBP, MC meeting minutes and decisions	<ul style="list-style-type: none">• In MoU: how grants contribute to Action objectives• MC normally delegates to Core Group - an ad-hoc committee can support selection and approval of grants
	<ul style="list-style-type: none">• The MC may set a timeline for the call (but applications are possible by e-COST as soon as the Grant Period is active)• No overlap between two Grant Periods (i.e. end before 31st October)
	<ul style="list-style-type: none">• Amount of a grant should reflect duration, complexity of the task, location of the stay etc.• The WBP contains an overall budget for mobility and conference grants (reallocation can be requested during the Grant Period)
	<ul style="list-style-type: none">• Selection criteria (decided by the MC) taking into account science and technology and COST Excellence and Inclusiveness Policy





Awarding of grants



1. Applications are evaluated based on criteria set by MC
2. GAC approves/rejects grants in e-COST
3. Once approved, GHM sends the Grant Awarding Letter
4. Grantee can now go ahead with bookings
5. Not later than 30 days after completion of activity, grantee submits report
6. GAC approves/rejects report
7. GHM releases payment

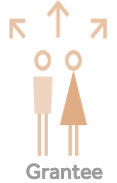
Rejected applications revert to *draft* status: the grantee can edit (as requested) and resubmit



GAC



Grant Holder Manager



Grantee



Report Supporting documents

Avoid Conflict of Interest: a grant can be awarded to any Action participant (AC, GAC,...) but they must not participate in the decision-making

Only for STSMs the Grant Holder may advance 50% of payment before the activity



Check list

- ✓ Documents are complete
- ✓ Use the correct tool: ex. Dissem CG should be about the Action, results and activities or STSM is not for attending conferences
- ✓ Grants: No overlap with Meeting or TS to avoid double funding
- ✓ Dates are consistent (STSM dates and scientific report)
- ✓ Timely start of the application; not too close to the end of the GP
- ✓ 2 or more STSM grantee of the same host should submit original reports



Warning message in case of overlap with another grant:

Apply for new Grant

ERROR This grant application overlaps with another COST grant application approved for this or another COST Action. A new application for the same period cannot be submitted.

Applicant name

Dr

Primary affiliation

University of Technology

Type

Short-Term Scientific Mission

COST Action *

CA19108 - Self-Organising Systems of Interconnected Systems

You can apply only to COST Actions for which you are eligible for the selected grant.

Grant period *

AGA-CA19108-4 (01/11/2024 - 13/10/2025)

A Grant Period is the duration defined in the Action Grant Agreement during which the COST Action budget shall be spent in accordance with the Work and Budget Plan. A Grant Period runs for one year unless stated otherwise. Any grant application must start and end within the duration of a single Grant Period.

Grant title *

Amount requested *

€100,000

EUR



Warning message in case of overlap with another COST event:

Mobility grant application overlaps with an accepted invitation to a COST event:

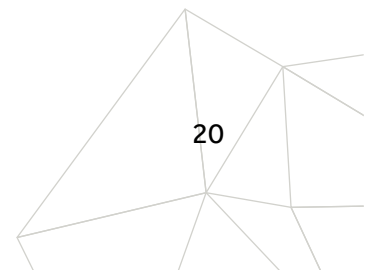
CA20104 / Grant Short-Term Scientific Mission Submitted

Applicant [redacted] Young researcher ITC Gender: M

! This grant application overlaps with an invitation to a COST event (Meeting or Training School). When claiming your expenses, please ensure that the Daily Allowance for the event does not exceed the percentage as specified in the Annotated Rules for COST Actions (COST 094/21; [Annotated Rules for COST Actions Level C](#)).

Applicant's grant history 1 submitted, 0 awarded

Start date	06/01/2025
End date	24/01/2025
Attendance type	Face to face
Host institution	[redacted]





Applicant history is visible:

CA10000 / Grant Dissemination Conference Submitted

Applicant: Young researcher ETC Gender: M

This grant application overlaps with another COST grant application submitted for this or another COST Action.

Applicant's grant history

CA10000	Short-Term Scientific Mission	Submitted	04/12/2024 - 05/12/2024
CA10000	Dissemination Conference	Submitted	04/12/2024 - 05/12/2024
CA10000	Young Researcher and Innovator Conference	Submitted	03/12/2024 - 04/12/2024

Start date:

End date:

Attendance type: face to face

Conference Title:

Conference Country:

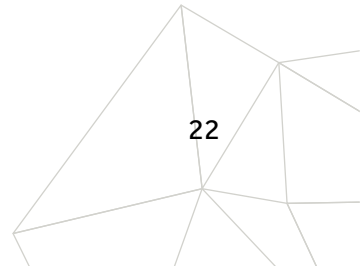
Conference URL:

Awarded amount:



Supporting documents

- [Grant Awarding User Guide](#)
- [Annotated Rules \(Annex 2, pp. 96-103\)](#)





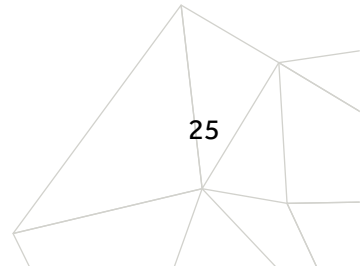
Practical experiences from COST Action Grant Awarding Coordinators

Speakers

- **Thais França** (PT), Grant Awarding Coordinator CA20115
- **Diana Salciarini** (IT), Grant Awarding Coordinator CA21156



Q&A



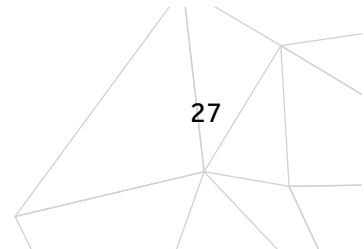
Breakout discussions





Ideas for the discussion

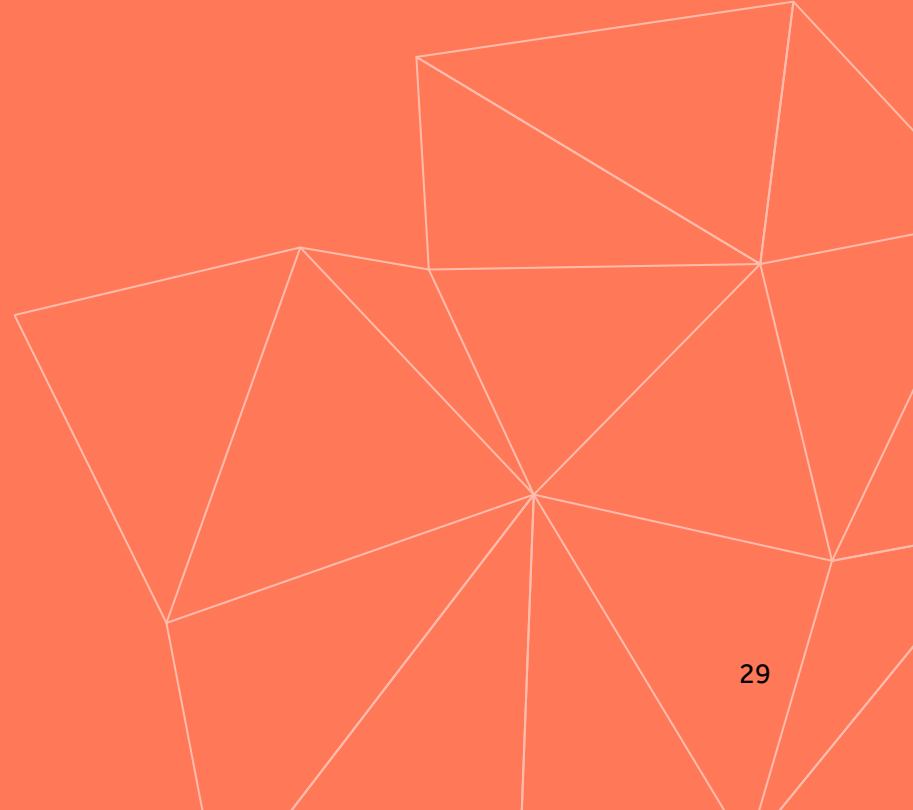
- Has your Action discussed the selection criteria? If yes, can you please provide some examples.
- What are the similarities and differences between the grants awarding of your Action and the ones presented by the speakers?
- Have you seen calls from other Actions? What was relevant for you in it?



Sharing of discussion results



Closing of the workshop



Thank you for joining us!

Any questions?

Please contact your Action Science Officer and Administrative Officer

